**ORDER FORM**

**ORDERED BY DATE:** Use calendar to select date.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Title – please select | | | First Name | | | Surname |
| **ADDRESS**  Address | | | | | | |
| **SUBURB**  Suburb | | | | | **POSTCODE**  Postcode | |
| **STATE**  State | | | | | **COUNTRY**  Country | |
| **EMAIL**  Email | | | | | | |
| **GST STATUS** | *(Member of Australian Catholic Church Religious Group)* **YES** | | | ABN | Enter ABN | |
|  | | | | | | |
| **MAILING TO –** *Please complete if different from above* | | | | | | |
| **NAME** | | Title – please select | First Name | | | Surname |
| **ADDRESS** | | Address | | | | |
| **SUBURB** | | Suburb | | | **POSTCODE** | Postcode |
| **STATE** | | State | | | **COUNTRY** | Country |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***NOTE: To update totals – in the TOTAL AMOUNT column right click in the appropriate cell and click ‘update field’*** | | | | |
| **ITEM** | **DESCRIPTION** | **UNIT PRICE** | **QUANTITY** | **TOTAL AMOUNT** |
| Pack Set | Set 12 different designs | $32.00 |  | $ 0.00 |
| Individual Cards  Card size:  145mm x 145mm  *(indicate individual card preference)* | Design No 1 | $4.50 |  | $ 0.00 |
| Design No 2 | $4.50 |  | $ 0.00 |
| Design No 3 | $4.50 |  | $ 0.00 |
| Design No 4 | $4.50 |  | $ 0.00 |
| Design No 5 | $4.50 |  | $ 0.00 |
| Design No 6 | $4.50 |  | $ 0.00 |
| Design No 7 | $4.50 |  | $ 0.00 |
| Design No 8 | $4.50 |  | $ 0.00 |
| Design No 9 | $4.50 |  | $ 0.00 |
| Design No 10 | $4.50 |  | $ 0.00 |
| Design No 11 | $4.50 |  | $ 0.00 |
| Design No 12 | $4.50 |  | $ 0.00 |
| **TOTALS** | | |  | **$ 0.00** |

**Please indicate if you require a receipt of payment YES NO**

On receipt of your order a tax invoice will then be sent to your email/postal address. This will indicate postage cost, handling and GST (if applicable). Payment is to be sent on receipt of Tax Invoice.

**INSTRUCTIONS to Return Order Form:**

By email (go to ‘File’ – ‘Save & Send’ – ‘Send using email’) to [artcards@goodsams.org.au](mailto:artcards@goodsams.org.au) **OR** print and post to Art Cards PO Box 1076 GLEBE NSW 2037